### Assessment
- **RS101**: Respondus LockDown Browser & Monitor: Reduce Cheating During Online Exams  
  - Date: 2/5/2021  
  - Time: 1:00 pm-2:30 pm
- **BB104**: Assessments  
  - Date: 2/15/2021  
  - Time: 3:00 pm-5:00 pm
- **HY103**: Tools for Assessment in Blended and Asynchronous Classes  
  - Date: 2/22/2021  
  - Time: 2:00 pm-3:30 pm
- **RS100**: Managing and Creating Exams Using Respondus  
  - Date: 2/24/2021  
  - Time: 12:00 pm-2:00 pm

### Assignments and Plagiarism Tools
- **BB103**: Blackboard Assignments including SafeAssign (Plagiarism Tool)  
  - Date: 2/9/2021  
  - Time: 10:00 am-12:00 pm
- **BB103**: Blackboard Assignments including SafeAssign (Plagiarism Tool)  
  - Date: 2/11/2021  
  - Time: 1:00 pm-3:00 pm
- **BB103**: Blackboard Assignments including SafeAssign (Plagiarism Tool)  
  - Date: 2/22/2021  
  - Time: 1:00 pm-3:00 pm
- **BB103**: Blackboard Assignments including SafeAssign (Plagiarism Tool)  
  - Date: 2/23/2021  
  - Time: 10:00 am-12:00 pm

### Blackboard Grade Center
- **BB109**: Conquering the Grade Center  
  - Date: 2/19/2021  
  - Time: 12:00 pm-2:00 pm

### Content Management
- **CC100**: Blackboard Content Collection Overview  
  - Date: 2/2/2021  
  - Time: 10:00 am-11:00 am
- **BB114**: Organizing Blackboard  
  - Date: 2/2/2021  
  - Time: 2:00 pm-4:00 pm
- **CC100**: Blackboard Content Collection Overview  
  - Date: 2/3/2021  
  - Time: 1:00 pm-2:00 pm
- **BB114**: Organizing Blackboard  
  - Date: 2/5/2021  
  - Time: 11:00 am-1:00 pm

### Course Management and Student Engagement
- **VT100**: VoiceThread  
  - Date: 2/2/2021  
  - Time: 9:30 am-11:00 am
- **QW100**: Qwickly Attendance  
  - Date: 2/8/2021  
  - Time: 4:00 pm-5:00 pm
- **HY102**: Tools for Groups in Blended and Asynchronous Classes  
  - Date: 2/10/2021  
  - Time: 2:00 pm-3:30 pm
- **HY101**: Tools for Discussions in Blended and Asynchronous Classes  
  - Date: 2/11/2021  
  - Time: 9:30 am-11:00 am
- **WA100**: Wakelet  
  - Date: 2/16/2021  
  - Time: 2:00 pm-3:30 pm
- **BB110**: Creating and Managing Groups  
  - Date: 2/17/2021  
  - Time: 10:00 am-12:00 pm
- **BB110**: Creating and Managing Groups  
  - Date: 2/18/2021  
  - Time: 1:00 pm-3:00 pm
- **BB107**: Engaging Students in Discussions  
  - Date: 2/23/2021  
  - Time: 10:00 am-11:30 am

### Creating Lectures and Hosting Meetings using Collaborate Ultra
- **CL103**: Introducing Collaborate Ultra  
  - Date: 2/11/2021  
  - Time: 10:00 am-11:30 am
- **CL103**: Introducing Collaborate Ultra  
  - Date: 2/16/2021  
  - Time: 2:00 pm-3:30 pm
- **CL106**: Bb Collaborate: Advanced Features  
  - Date: 2/24/2021  
  - Time: 2:00 pm-3:30 pm

### Creating Lectures and Hosting Meetings with Zoom
- **ZM400**: Using Zoom with Blackboard  
  - Date: 2/4/2021  
  - Time: 12:00 pm-1:30 pm
- **ZM100**: Zoom Basics  
  - Date: 2/5/2021  
  - Time: 9:00 am-10:30 am
- **ZM300**: Engaging Participants With Zoom  
  - Date: 2/19/2021  
  - Time: 11:00 am-12:30 pm

### Creating Lectures using Mediasite
- **MS101**: Mediasite  
  - Date: 2/10/2021  
  - Time: 1:00 pm-2:30 pm
- **MS101**: Mediasite  
  - Date: 2/24/2021  
  - Time: 2:00 pm-3:30 pm
## Creating Lectures using SoftChalk Cloud

<table>
<thead>
<tr>
<th>Course</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>SC100: Introduction to SoftChalk Cloud</td>
<td>2/4/2021</td>
<td>2:00 pm-4:00 pm</td>
</tr>
<tr>
<td>SC100: Introduction to SoftChalk Cloud</td>
<td>2/25/2021</td>
<td>10:00 am-12:00 pm</td>
</tr>
<tr>
<td>SC101: Beyond the Basics with SoftChalk Cloud</td>
<td>2/26/2021</td>
<td>11:00 am-1:00 pm</td>
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## Enhancing Office and Work Productivity

<table>
<thead>
<tr>
<th>Course</th>
<th>Date</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>o365108: Getting Organized with Microsoft OneDrive and OneNote</td>
<td>2/2/2021</td>
<td>1:00 pm-2:30 pm</td>
</tr>
<tr>
<td>o365104: Microsoft Excel Essentials</td>
<td>2/4/2021</td>
<td>1:00 pm-2:30 pm</td>
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<tr>
<td>o365116: Microsoft Excel-Pivot Tables</td>
<td>2/10/2021</td>
<td>10:00 am-11:30 am</td>
</tr>
<tr>
<td>o365110: Microsoft PowerPoint-Next Steps (Advanced)</td>
<td>2/12/2021</td>
<td>10:00 am-11:30 am</td>
</tr>
<tr>
<td>PR112: Help, My Windows Desktop is a Disaster!</td>
<td>2/12/2021</td>
<td>10:00 am-11:00 am</td>
</tr>
<tr>
<td>o365117: Office 365 Cloud Apps Overview</td>
<td>2/18/2021</td>
<td>1:00 pm-2:30 pm</td>
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<tr>
<td>GO200: Google Add-ons and Extensions</td>
<td>2/19/2021</td>
<td>9:30 am-11:00 am</td>
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<tr>
<td>o365110: Microsoft PowerPoint-Next Steps (Advanced)</td>
<td>2/22/2021</td>
<td>10:00 am-11:30 am</td>
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<tr>
<td>o365120: Microsoft Outlook-Tips and Tricks</td>
<td>2/28/2021</td>
<td>1:00 pm-2:30 pm</td>
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## Multimedia Production and Design

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<tr>
<th>Course</th>
<th>Date</th>
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<tbody>
<tr>
<td>CAM100: Camtasia Video Editor</td>
<td>2/3/2021</td>
<td>1:30 pm-3:00 pm</td>
</tr>
<tr>
<td>ADOBE101: Photoshop</td>
<td>2/12/2021</td>
<td>12:00 pm-1:30 pm</td>
</tr>
<tr>
<td>o365118: Microsoft Sway: An Amazing PowerPoint Alternative!</td>
<td>2/16/2021</td>
<td>10:00 am-11:30 am</td>
</tr>
<tr>
<td>CAM100: Camtasia Video Editor</td>
<td>2/17/2021</td>
<td>1:30 pm-3:00 pm</td>
</tr>
<tr>
<td>ADOBE100: Sparking Creativity with Adobe Spark</td>
<td>2/25/2021</td>
<td>1:00 pm-2:30 pm</td>
</tr>
<tr>
<td>ADOBE101: Photoshop</td>
<td>2/26/2021</td>
<td>3:00 pm-4:30 pm</td>
</tr>
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</table>

## Overview of Blackboard Resources and Tools

<table>
<thead>
<tr>
<th>Course</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>BB101: Introduction to Blackboard</td>
<td>2/1/2021</td>
<td>2:00 pm-4:00 pm</td>
</tr>
<tr>
<td>BB101: Introduction to Blackboard</td>
<td>2/3/2021</td>
<td>10:00 am-12:00 pm</td>
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</tbody>
</table>